FY 2016-17 Measure M2 Eligibility Requirements

April 2016

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Agenda

- Eligibility Requirements Due June 30, 2016
- Web Smart CIP Updates
- Upcoming Deadlines
- Eligibility Website
- Contact Information
- Questions

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Eligibility Requirements Due by June 30, 2016

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Eligibility Requirements Due by June 30, 2016

- 7-year Capital Improvement Program (CIP) - council adoption required
- Maintenance of Effort (MOE) Certification and budget excerpts
- Pavement Management Plan (PMP) - Even Year Agencies only
- Eligibility Checklist
- Land Use Planning Strategies Letter
- Mitigation Fee Program (If updated)

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7-Year CIP

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7-Year CIP

- Include all capital transportation projects using or potentially using M2 Net Revenues.
- Include projects approved by OCTA Board on April 11, 2016.
- Include transportation projects required to demonstrate compliance with signal synchronization, pavement management, and CMP requirements.
- Include CIP amendments that were approved by council after December 2015 (as applicable).
- Provide Council/Board adoption of 7-Year CIP. Draft must be submitted by June 30, 2016. Final CIP must be adopted by July 31,2016.
- Print Projects Sorted by Name Report generated from website: http://websmartcip.octa.net/

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WebSmart CIP Updates

http://websmartcip.octa.net/

- Review existing projects in the database for accuracy.
- Reference OCTA project number, as applicable.
- Archive projects that do not have additional funding or phases in the reporting period (FY 2016/17 – FY 2022/23)
- Include "Unfunded" projects that may use M2 as Pending/Future M2 application in the Notes section.
- Include new/additional phase costs, as applicable.

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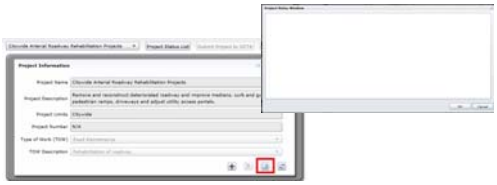
WebSmart CIP Updates

http://websmartcip.octa.net/

New Features:

- **Comments Box:** Ability to add project notes. These notes will not appear on reports.



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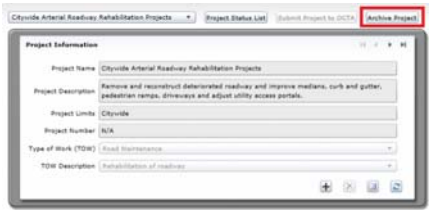
WebSmart CIP Updates

http://websmartcip.octa.net/

- **Archive Button:** Projects that do not have additional funding or phases in outward years should be archived.



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WebSmart CIP Updates

http://websmartcip.octa.net/

- **Snapshot Function:** Ability to run reports on existing database or previous cycles.

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Projects funded by Net Revenues

Project Description	Project
Freeway Environmental Mitigation	A-M
Regional Capacity Program	O
Regional Traffic Signal Synchronization Program	P
Local Fair Share	Q
High Frequency Metrolink Service	R
Transit Extensions to Metrolink	S
Convert Metrolink Station(s) to Regional Gateways that connect Orange County with High-Speed Rail Systems	T
Senior Mobility Program or Senior Non-Emergency Medical Program	U
Community Based Transit/Circulators	V
Safe Transit Stops	W
Water Quality Program	X

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CIP Amendments

- If M2 funds needed for a project are not reflected in the current CIP, an amended CIP should be adopted prior to expending funds:
  - Adopt amended CIP with contract award.
  - Adopt amended CIP as stand alone item.
- Amended CIP and council adoption must be submitted to OCTA.

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Maintenance of Effort (MOE)

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MOE

- ☐ Meet/exceed MOE Benchmark in Exhibit 2 (Page 13 of the M2 Eligibility Guidelines).
- ☐ Submit MOE Certification Form (Appendix I) signed by the Finance Director.
- ☐ Provide supporting budget documentation and fund key.

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Pavement Management Plan (PMP)

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PMP Submittal Schedule

Agencies to submit PMPs by June 30, 2016:

Aliso Viejo	Laguna Beach	Placentia
Buena Park	Laguna Hills	Rancho Santa Margarita
Costa Mesa	Laguna Niguel	Santa Ana
Fountain Valley	Laguna Woods	Seal Beach
Fullerton	La Palma	Villa Park
Garden Grove	Mission Viejo	Westminster
Huntington Beach	Orange	Yorba Linda

Note: PMP Submittal Schedule is included in Exhibit 3 (Page 17 of M2 Eligibility Guidelines).

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PMP

- ☐ Submit Completed PMP Checklist with **one** hard copy of PMP including executive summary and street listings.
- ☐ PMP Certification (Appendix F) signed by Public Works Director or City Engineer.
  Note: Download Appendix F from Eligibility Website.
- ☐ CD with pavement management report, street listings, and E65 File.
- ☐ Confirm that MPAH inspections are not more than 2 years old and Local Streets are not more than 6 years old.

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PMP Guidelines Updates

- Modification to acceptability criteria – Section 2.6 of PMP Guidelines
- Agency Submittal Checklist is required – Chapter 3
- Appendices Added:
  - Appendix A: PMP Agency Checklist
  - Appendix D: Prequalified Pavement Inspection Consultants & Local Agencies
  - Appendix E: Recommendations for Pavement Inspectors

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Eligibility Checklist

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Eligibility Checklist

- ☐ Eligibility Checklist (Appendix D)

Traffic Forum Verification can be found on the OCTA Eligibility Website under References:

http://www.octa.net/Projects-and-Programs/Plans-and-Studies/Funding-Programs/Eligibility/

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Land Use Planning Strategies

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Land Use Planning Strategies

- ☐ Letter outlining land use planning strategies that accommodate transit and active transportation.
- ☐ Excerpts of Policies that directly tie land use planning to transit and active transportation from land use section of General Plan. Only submit referenced excerpts.

Policy Examples:

- Transit Oriented Development
- Transportation Demand Management programs
- Mixed use development
- Enhanced pedestrian network
- Low-stress bicycle facilities
- Provision of bicycle amenities

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Mitigation Fee Program

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Mitigation Fee Program

Only due if there have been updates:

- ☐ Submit a copy of a nexus study, revised impact fee schedule, or process methodology.

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Upcoming Deadlines

- Deadline to submit Eligibility Package (2 hard copies + electronic)

June 30, 2016

July 31, 2016

- Deadline to adopt final CIP

- Deadline to submit M2 expenditure Reports*

December 31, 2016

*City of Huntington Beach's deadline to submit the M2 expenditure report is March 31, 2017

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Eligibility Website

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Eligibility Website

- Latest Forms
- M2 Fair Share Projections
- Workshop Presentation
- Guidelines
- References
- Upcoming Dates

http://www.octa.net/Projects-and-Programs/Plans-and-Studies/Funding-Programs/Eligibility/

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Contact Information

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Contact Information

May Hout
Eligibility Lead
mhout@octa.net

Harry Thomas
OCTA PMP Contact
hthomas@octa.net

Paul Rodriguez
OCTA Consultant
paul@rodcongrp.com

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Questions?

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